**PERSON SPECIFIC**

Hi [First Name],

I hope you are doing well. I saw how you [story/event/accomplishment/etc]. I really like how you [fill in the blank] and it prompted me to reach out. I think there are elements in my background that would make for a good conversation, for example:

* [Star Story]
* [Star Story]
* [Star Story]

Can we find [enter time frame] minutes over the next two weeks to get acquainted and explore if my skills are a good match for [Company Name]? From there we will both likely know if there is a basis for continuing the conversation or not. If we haven’t had a chance to connect and set a time by [insert relative date], I’ll follow back up with you.

Thanks so much and hope to speak with you soon.

[signature]